

hdmi



A - Presentation Mode



A. Start the room using the Stream Deck.

Press the **Locale** button to turn on the projector, the central TV and the rear TV.

B. Insert the HDMI cable into your computer.

B - Videoconference Mode (Zoom)

HEC LIÈGE



A. Start the room using the Stream Deck.

Press the **Hybride** button to turn on the projector and all TVs.



B. Tap the "Join" button on the iPad to start your meeting.

You should have received the Meeting ID and Password or you can start a new meeting.





C. To share your screen, connect to the Zoom meeting using your laptop.

- Use the link in the invitation or find the meeting details by clicking on the meeting title on the iPad.
- When sharing your screen, make sure to check the "Share computer sound" box.
- Turn off your laptop's microphone and camera.

At the end, tap the "Leave" button then "Leave for all" to finish the meeting. Turn off the room using the Stream Deck by pressing "Power Off".



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C - To control the room.



D - Troubleshooting

• Camera tracking no longer works?

Press the **Cam Reset** button on the Stream Deck.

• No sound?

1. Check the correct audio input on the NEETS in the rack. Press select button until you get the correct input (3 = ZoomRoom).



- 2. Check that the sound of the player (youtube, etc.) is not muted.
- 3. Check that the "share audio" box has been ticked.



If this is not the case, simply go to Zoom to ^{ooo} More and click on **sound sharing**.

At the end, turn off the room using the Stream Deck by pressing "Power Off".



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