



A - Presentation Mode (HDMI)

1. Turn on the projector



2. Connect the HDMI cable



3. Select LAPTOP source

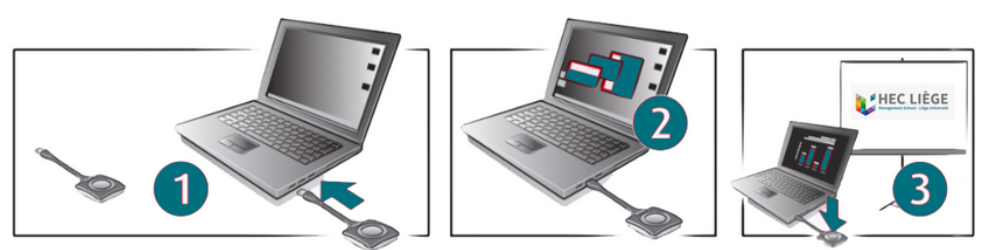


B - Presentation Mode (ClickShare)

1. Select PC source



2. Insert the dongle into your computer and push the button



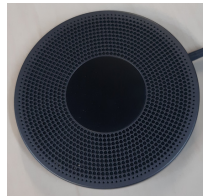
C - Videoconference Mode

1. Select VIDEO source



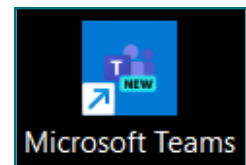
2. Use the ambient microphone

Place it on the main table

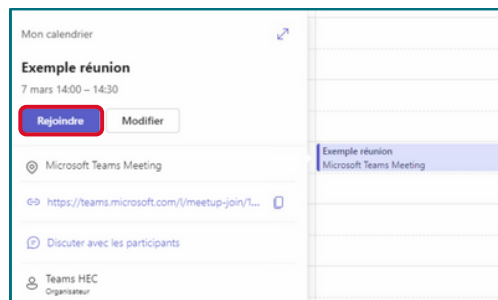
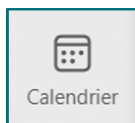


3. Use the room computer

Open Microsoft Teams on the desktop



4. Open the Calendar tab and click on the desired meeting to join it



Note: For the meeting to appear in the calendar, you need to invite the email address:

teams.hec.220@uliege.be

D - Troubleshooting

ClickShare is not working ?



Restart the ClickShare module in the rack by clicking on the main button

No source on VIDEO ?

Check if the computer is turned on

