

# Deliberation Regulations applicable to HEC Liège course programmes Academic year 2021-2022

*Bachelor in Economics and Management, Bachelor in Business Engineering, Master in Economics, Master in Management, Master in Business Engineering, Alternating Master in Sales Management, Specialized Master in Financial Risk Management, and Specialized Master in Entrepreneurship.*

ULiège regulations regarding degree programmes and examinations are available on the institutional website: [https://www.enseignement.uliege.be/cms/c\\_9382926/en/regulations](https://www.enseignement.uliege.be/cms/c_9382926/en/regulations). They apply to all students.

The present document completes these regulations and sets out the criteria to be used by the examination board of HEC Liège course programmes.

In these regulations, a minor failure corresponds to a mark of 8/20 or 9/20; a major failure corresponds to a mark < 8/20.

The cycle average corresponds to the average of all the teaching units already registered in the student's annual course curriculum(s) of the concerned cycle. The cycle average is weighted by the number of credits of these teaching units.

The **beginning cohort** includes the students who have not yet obtained 45 credits from Block 1 of the Bachelor cycle.

The **graduating cohort** includes the students who can get graduated from the concerned cycle if they obtain all the credits of the cycle's annual programme.

The **intermediate cohort** includes the students who are neither in the beginning nor the graduating cohort.

Article 1: For every teaching unit, a student receives a mark between 0/20 and 20/20. If failing to sit an exam, a student gets a mark of absence except if they send a medical certificate to the Student Services Office as soon as possible and no later than the third day following the day of absence. To be valid, this medical certificate must be written on the first or second day of illness/accident (or absence).

Article 2: Criteria for the successful completion of an annual course curriculum.

**- In the beginning cohort:**

The examination board declares successful for their annual course curriculum the students who have obtained a mark of at least 10 for each course of their annual course curriculum.

Subject to the provisions of Article 4, and besides the students who have obtained all the credits in their annual course curriculum with a mark of at least 10 in each course, the examination board may declare successful for their annual course curriculum the students whose cycle average is equal or above 12 and who meet the following criteria: no major failure and no more than 2 minor failures for a total deficit of 3 points concerning no more than 10 course credits.

**- In the intermediate cohort:**

The rules applied in the intermediate cohort take into account the student's cumulative results over the entire cycle (any failure previously credited by the examination board will be taken into account for calculating the criteria applying to the corresponding cohort).

**- Bachelor's Intermediate Cohort:**

The examination board declares successful for their annual course curriculum the students who have obtained a mark of at least 10 for each course in their annual course curriculum.

Subject to the provisions of Article 4, and besides the students who have obtained all the credits in their annual course curriculum with a mark of at least 10 in each course, the examination board may declare successful for their annual course curriculum the students whose cycle average is equal or above 12 and who meet the following criteria: no major failure and no more than 3 minor failures for a total deficit of 5 points concerning no more than 15 course credits.

*- Master's Intermediate Cohort:*

The examination board declares successful for their annual course curriculum the students who have obtained a mark of at least 10 for each course in their annual course curriculum.

Subject to the provisions of Articles 4, 5, and 6, and besides the students who have obtained all the credits in their annual course curriculum with a mark of at least 10 in each course, the examination board may declare successful for their annual course curriculum the students whose cycle average is equal or above 12 and who meet the following criteria:

- to have no outstanding Bachelor's course credits
- to have a Master's course curriculum of at least 45 credits
- in a Master's degree "with specialization": to have no major failure and no more than 2 minor failures for a total deficit of 3 points in no more than 10 course credits;
- in an Alternating Master's degree in Sales Management: to have no major failure and no more than 1 minor failure for a total deficit of 1 point in no more than 5 course credits;
- in a Master's degree or a Specialized Master's degree "60 credits": to have no major failure and no more than 1 minor failure for a total deficit of 1 point in no more than 5 course credits.

Article 3: Successful completion of a cycle

The conditions of success specified in this article apply to full cycle programmes (and therefore do not apply, for example, to the students enrolled in a second specialization or those enrolled in a transdisciplinary programme after the successful completion of the Master's degree programme of the partner faculty/school) and take into account the results obtained by the student over the entire cycle.

The examination board judges that a student has successfully completed a study cycle if s/he has obtained all the credits attached to its course components.

Subject to the provisions of Articles 4, 5 and 6, and besides the students who have obtained all the credits of the cycle with a mark of at least 10 for each course, the examination board may declare successful the students whose cycle average is equal or above 11 and who meet the following criteria:

- in a Bachelor's degree: to have no major failure and a maximum of 4 minor failures for a total deficit of 8 points in no more than 20 course credits;
- in a Master's degree "with specialization": to have no major failure and a maximum of 3 minor failures for a total deficit of 5 points in no more than 15 course credits;
- in an Alternating Master's degree in Sales Management: to have no major failure and no more than 2 minor failures for a total deficit of 3 points in no more than 10 course credits;
- in a Master's degree or a Specialized Master's degree "60 credits": to have no major failure and no more than 2 minor failures for a total deficit of 3 points in no more than 10 course credits.

Article 4: The tolerance threshold of 2, 3, or 4 failures according to the number of credits in the student's cycle programme does not apply to the teaching units registered as additional credits in the Bachelor's or Master's programme (courses registered in "Block 0" or assigned as part of the admission/registration process) for which a mark of at least 10/20 is required to obtain the credits.

Article 5: In a Master's degree "with specialization", a minor failure for the internship is not credited automatically.

Article 6: Whatever the average obtained by the student, any mark strictly below 10/20 obtained

- for the final Master Thesis,
- in the specialization "Didactics", for the courses "*Special Didactics - courses and exercises, Part 2*" and "*Teaching internships (including observation, teaching and reflective practices), Part 2*",
- in the Master's degree in Sales Management, for the "*Immersion in a company 1*" course and the Project-Thesis automatically leads to the student's failure.

**Article 7: Attribution of grades**

Subject to the provisions of Article 6, the grades are given as follows:

- An overall average mark of 10/20 with no course marks below 10/20 automatically entails an overall “pass” grade for the study cycle.
- An overall average mark of 12/20 with no course marks below 10/20 automatically entails an overall “satisfactory” grade for the study cycle.
- An overall average mark of 13,5/20 with no marks below 10/20 automatically entails an overall “*cum laude*” grade for the study cycle.
- An overall average mark of 15,5/20 with no marks below 10/20 automatically entails an overall “*magna cum laude*” grade for the study cycle.
- An overall average mark of 17/20 with no marks below 10/20 automatically entails an overall “*summa cum laude*” grade for the study cycle.

**Article 8:** A mark of 10/20 for the Master Thesis automatically leads to the loss of a grade with regard to the rule mentioned in Article 6.

**Article 9:** The collegial decision of the examination board is final.

**Synthesis**

Subject to the provisions of Articles 4, 5, 6, and 9, the requirements for crediting one or more minor failures of the students having no major failures may be summarized as follows:

Cycle	Cohort	Cycle average	# failed courses	# deficit points	# deficit credits
BAC	Beginning	$\geq 12$	$\leq 2$	$\leq 3$	$\leq 10$
	Intermediate	$\geq 12$	$\leq 3$	$\leq 5$	$\leq 15$
	Graduating	$\geq 11$	$\leq 4$	$\leq 8$	$\leq 20$
M120	Intermediate	$\geq 12$	$\leq 2$	$\leq 3$	$\leq 10$
	Graduating	$\geq 11$	$\leq 3$	$\leq 5$	$\leq 15$
M60	Intermediate	$\geq 12$	$\leq 1$	$\leq 1$	$\leq 5$
	Graduating	$\geq 11$	$\leq 2$	$\leq 3$	$\leq 10$
MAIt	Intermediate	$\geq 12$	$\leq 1$	$\leq 1$	$\leq 5$
	Graduating	$\geq 11$	$\leq 2$	$\leq 3$	$\leq 10$

**Table caption:**

- # failed courses: the number of courses for which the student has obtained a failure, including the teaching units credited in this cycle in previous years
- # deficit points: the sum of deficit points (the number of deficit points for a failed course (mark < 10/20) is the difference between 10 and the mark obtained), including the teaching units credited in this cycle in previous years
- # deficit credits: the sum of credits of the failed courses, including the teaching units credited in this cycle in previous years
- BAC: Bachelor
- M120: Master’s degree “with specialization”
- M60: Master’s degree or Specialized Master’s degree “60 credits”
- MAIt: Alternating Master’s degree